

# Dragon Professional v16

## Principles

- To click a button or other interface item, say its name preceded by “click” (see the Commands tab of the Options dialog).
- Pause before and after commands but not within them.

## Control the microphone

Go to sleep | Stop listening  
Wake up  
Microphone off

## Get help

Give me help  
What can I say

- Show navigation commands
- Show correction commands
- Show formatting commands
- Show punctuation commands
- Open Help

## Search the computer

Search the computer for...  
Search documents for...  
Search e-mail for...

## Working with the web

(Dragon Web Extensions must be enabled in Edge or Chrome™)  
Go to Address Bar, Press alt d  
Click Go, Press Enter  
Refresh page, Press F5  
Open new tab, Press control t  
Find on this page, Press control f  
click <link name>  
click link  
click text field or click edit box  
click [radio] button  
click checkbox  
click image  
click list box *then* show choices

- If more than one match: choose <n> or hide numbers or cancel

## Select text

Select all  
Select <xyz>  
Select next <n> words  
Select <start> through <end>  
Select previous paragraph  
Select document  
Unselect that

## Correct Dragon's errors

Correct <xyz>  
Correct that

## Edit text

Resume with <xyz>  
Delete line  
Delete last <n> words  
Scratch that <n> times  
Backspace <n>  
Undo that  
Cut that  
Paste that  
Quote that  
Show Dictation Box

## Spell out

Spell that  
Spell <cap b a hyphen 5>  
Spell <Charlie alpha papa>  
Switch to Spell mode

## Move the insertion point

Insert before <xyz>  
Go back  
Go to top | bottom  
Move down <n> lines  
Go to end of line  
Move left <n> characters  
Page up | down

## Add lines and spaces

New line  
New paragraph  
Press Enter  
Press Tab key  
Tab <n> times

## Move in a list

Move down <n>  
Go to bottom | top  
Press Enter  
Press right arrow

## Format

Bullet selection, Unbullet that

Underline <xyz>, Capitalise <xyz>  
Make this uppercase  
All caps on | off

## Work with windows

Switch to <window name>  
Minimise window  
Show Desktop  
Restore windows  
List all windows  
List windows for <program>

## Start and close items

(see the options for Start menu and Desktop)  
Click Start  
Start DragonPad  
Start <item name>  
Start Microsoft Word  
Start Edge  
Open Control Panel  
Close window, Press alt F4

## Move the mouse

Move mouse up  
Move mouse right  
Move mouse down slower  
Stop

## Position the mouse

MouseGrid  
MouseGrid window  
MouseGrid <1 to 9><1 to 9>  
Cancel

## Click the mouse

Mouse click  
Mouse double click  
Mouse right click

## Drag the mouse

Drag mouse down faster  
Mouse drag lower right very fast  
Mouse drag up very fast

Command type	Sample Wording	What happens
Search the Web (default search engine)	Say something like, "Search the Web for post offices in Boston."	Your default Web browser displays the results of the default search engine for the given keywords.
Search specific Web sites	Say something like, "Search Wikipedia for Norman Rockwell."	Your default Web browser displays the results of searching Wikipedia for the given keyword(s). Dragon supports this feature for many Web sites, including the following: Google, Ask.com, MSN, Yahoo!, Wikipedia
Open the top Web site from Google's "I'm feeling lucky" for given keyword(s)	Say something like, "Open top site for writing business plans."	Your default Web browser opens and displays Google's top-ranked page for the given keyword(s).
Search the Web with a specific search engine	Say something like, "Search Google for 53 divided by 12."	Your default Web browser opens and displays search results for the given keywords. Dragon supports this feature for the following search engines: Bing, Google, Yahoo!
Search the Web for a specific type of information	Say something like, "Search YouTube for JFK inaugural address."	Your default Web browser opens and displays the results of a search for the given keywords in your default search engine's video category. Valid categories are: <ul style="list-style-type: none"> <li>– Search (news   events) for...</li> <li>– Search (products   shops) for...</li> <li>– Search (maps   places) for...</li> <li>– Search (video   movies) for...</li> <li>– Search (images   pictures   photos) for...</li> </ul>

If you would like to...	Just say...
** Delete the specified text or a range of text.	<ul style="list-style-type: none"> <li>– Say, "Delete &lt;text&gt;"</li> <li>– Say, "Delete from &lt;text&gt; to &lt;text&gt; "</li> </ul>
** Cut the specified text or a range of text.	<ul style="list-style-type: none"> <li>– Say, "Cut &lt;text&gt;"</li> <li>– Say, "Cut from &lt;text&gt; to &lt;text&gt; "</li> </ul>
** Copy the specified text or a range of text.	<ul style="list-style-type: none"> <li>– Say, "Copy &lt;text&gt;"</li> <li>– Say, "Copy from &lt;text&gt; to &lt;text&gt; "</li> </ul>
<b>Note: Similar commands exist for "bold," "italicise," "underline" and "capitalise."</b>	
Add quotes or brackets.	<ul style="list-style-type: none"> <li>– Say, "Quote that"</li> <li>– Say, "Empty Quotes"</li> <li>– Say, "Bracket that"</li> <li>– Say, "Empty Brackets"</li> </ul>

\*\* Can be disabled on the Commands tab of the Options dialog.



#### About Nuance Communications, Inc.

[Nuance Communications](#) is a technology pioneer with market leadership in conversational AI and ambient intelligence. A full-service partner trusted by 77 percent of U.S. hospitals and more than 75 percent of the Fortune 100 companies worldwide, Nuance creates intuitive solutions that amplify people's ability to help others. Nuance is a Microsoft company.