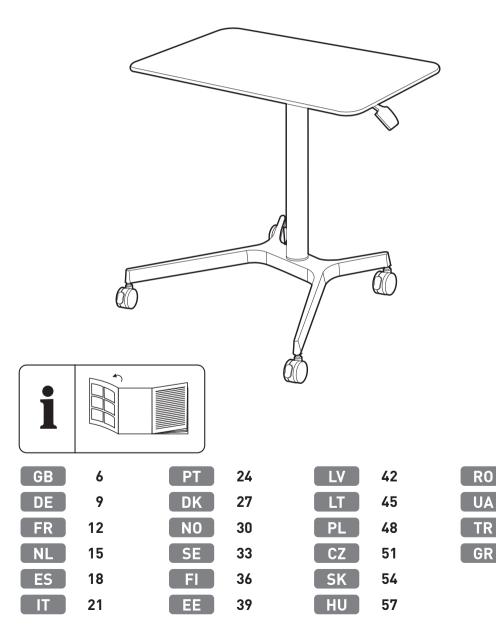


LEITZ ERGO **SMALL SIT STANDING DESK** HEIGHT-ADJUSTABLE



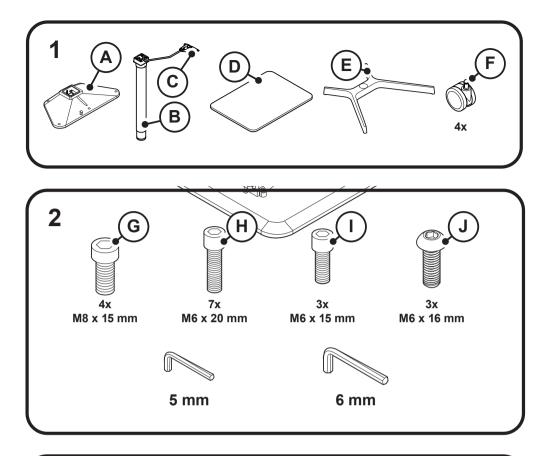
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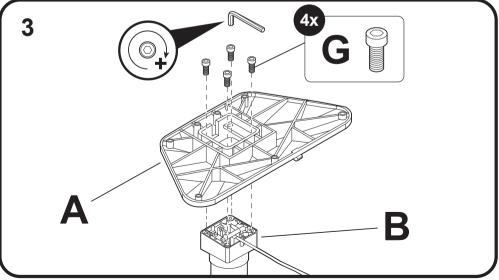
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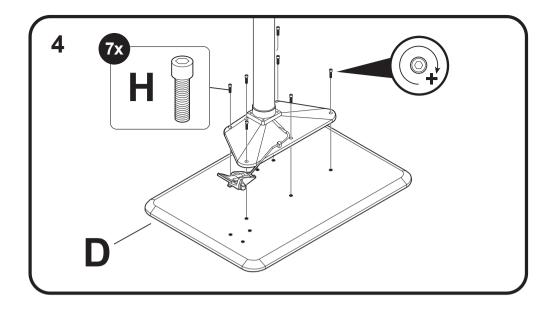
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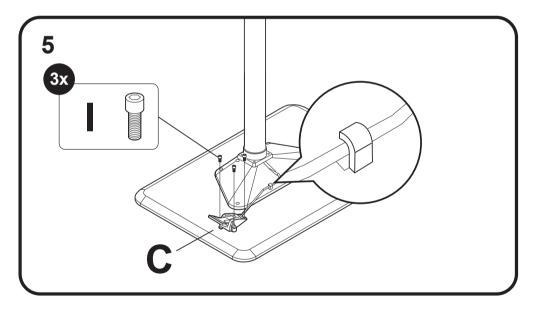
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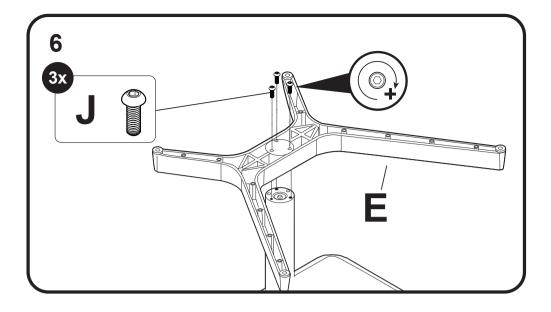
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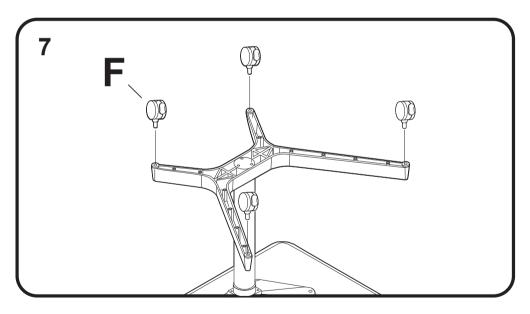


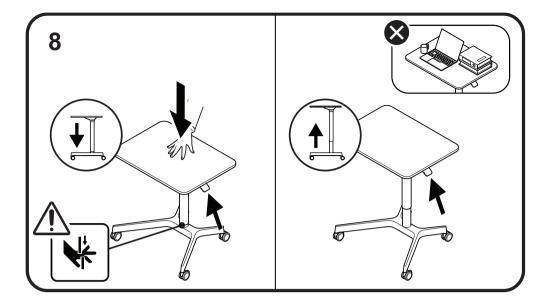


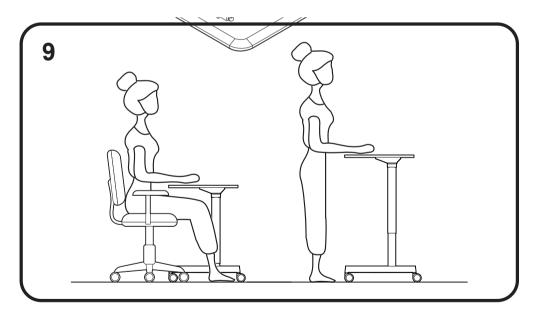












GB Instruction Manual

Thank you for choosing Leitz Ergo

This product is intended to be used as a height-adjustable sit/stand desk designed to promote ergonomic working postures. The desk is designed for flexible use and as a temporary workspace not a permanent workstation. By allowing users to easily switch between sitting and standing positions, this desk aims to reduce the physical discomfort and health risks associated with prolonged sitting, such as back pain and decreased circulation. It is suitable for use by one adult in an office or home office environment, providing a flexible workspace that can be tailored to individual comfort and task requirements.

The product shall only be used in accordance with the instructions described in this manual. Any use other than those described in this manual is considered as non-intended use. This will also invalidate the warranty.

Safety information



Read and understand this manual, including the technical specifications.

- This product is not a toy. Make sure children and pets do not play with the product.
- Keep all safety information and instructions for future reference. The manufacturer is not liable for material damage or personal injury caused by incorrect handling or use.
- Before using the product, ensure it is properly assembled and installed according to the manufacturer's instructions to prevent accidents or instability.
- The product is only intended for indoor use.
- Do not exceed the static maximum loading capacity of 20 kg.
- Always position the desk on a stable and level surface to prevent tipping or instability.
- The distance between the tabletop and adjacent structures must be greater than 230 mm.
- In order to avoid pinching: use a safety distance to other objects of 25 mm.
- Always keep fingers and hands clear of the center post when lowering the desk to avoid the risk of pinching or injury.
- Always clear the table of any items before relocating it.
- Always lock the castors when using the desk.
- Do not lean, sit, or stand on the product.
- Do not attempt to open, modify, or repair the product. Only trained and qualified personnel shall repair or work on the gas spring.
- Do not mount any monitors to the desk.
- Only use the hardware provided.

Product overview ①

- A. Mounting plate
- B. Center post
- C. Height adjustment lever
- D. Tabletop
- E. Base
- F. Castors

Mounting hardware 2

- G. M8 x 15 mm bolts
- H. M6 x 20 mm bolts
- I. M6 x 16 mm bolts
- 5 mm Allen wrench
- 6 mm Allen wrench

Assembly

- 1. Before installing, make sure that all components are undamaged and the contents of the packages are complete.
- 2. Attach the **mounting plate** (a) to the **center post** (b) using four **M8 x 15 mm bolts** (c). Tighten the bolts using the **6 mm Allen wrench**. (3)
- 4. Attach the **height adjustment lever** © to the **tabletop** © using three **M6 x 15 mm bolts** ①. Make sure to clip the **height adjustment lever** © to the **mounting plate** ④. Tighten the bolts using the **5 mm Allen wrench** ⑤
- 5. Attach the **base** (a) to the **center post** (b) using three M6 x 16 mm bolts (c). Tighten the bolts using the 5 mm Allen wrench. (c)
- 6. Push the **castors** (F) into the legs of the **base** (E). ⑦
- 7. Use two people to flip the desk upright.

Height adjustment (8)

Make sure the desk is unloaded before adjusting the height.

- To *decrease* the table's height, push on the **tabletop** (1) while holding the **height adjustment lever** (2). Release the **height adjustment lever** (2) at the desired height.
- To *increase* the table's height, press and hold the **height adjustment lever** ©. Release the **height adjustment lever** © at the desired height.

Ergonomic usage (9)

- To use the table ergonomically while sitting, make sure that your feet are positioned around the table's base () and the table is adjusted to a height where your arms are level with the **tabletop** () while seated.
- To use the table ergonomically while standing, make sure your feet are evenly spaced and firmly planted on the ground, and adjust the table to a height where your arms are level with the **tabletop** (D).

Product codes	6536-00-01
Dimensions (H x L x W)	75-114 cm x 60 cm x 80 cm
Adjustable height	75 - 114 cm
Available colours	White with wooden edge material
Maximum static load capacity	20 kg

Technical specifications

Maintenance

To clean the Small Sit Standing Desk:

- Wipe the tabletop (), base (c) and center post (c) using a wet cloth and mild detergent.
- Clean the **castors** (b) by brushing off any loose dirt or debris. Wipe the **castors** (c) using a wet cloth and mild detergent.

NOTICE

Do not use solvents, as these could damage the components.

Warranty

- 1. Leitz gives you a 2+1-year guarantee for defects in materials and manufacturing.
- Leitz guarantees that when faults arise due to defects in manufacturing and materials during the guarantee period, it will repair or, if necessary, replace the product, free of charge. A guarantee for normal wear and tear is hereby expressly excluded.
- 3. The Leitz guarantee shall lapse in the following cases:
 - a. If the product has not been set-up and used in accordance with these instructions;
 - b. If the product has been altered or repaired by someone other than Leitz;
 - c. If a fault arises due to external causes;
 - d. If the product is used for different uses than intended in this document.
- 4. You can find the warranty terms and the contact details of your local customer service on the Leitz website.